



Sample Program Description

Basic Program: The _____ Certification Board exams are administered in *events/continuously/remotely on paper/computer* by *vendor* to approximately # candidates annually in # locations and # languages. Time allowed is # hours.

Typically, # forms of the exam are in the field at once and each form is available for *period of time* .

Candidate scores are reported *immediately/in 60 days*. Forms are built by *volunteers/staff/vendor/adaptively/on-the-fly*, using % new items written by *volunteers/staff*, and % equating-link items selected from *item bank/previous form*.

This Year: # forms were in the field from date to date . The most recent form contained # items, of which # were scored, # were pretested, and # were removed from scoring for poor performance.

The cut score for this form was determined by *staff/vendor* using *IRT or Classical* equating to the passing standard set in 20XX .

Of the # first-time examinees, % passed and the average scaled score was on a scale that goes from to , with as the passing standard. Of all # examinees, % passed.

Single Exam Form Annual Summary Table:

2017	Statistic	N	Avg	Min	Max	SD
First-time Candidates	Number Correct					
	Percent Correct					
	Scaled Score					
	Test Duration (in mins)					
Repeater Candidates	Number Correct					
	Percent Correct					
	Scaled Score					
	Test Duration (in mins)					
Items	P-Value of scored items					
	Point-Biserial of scored items					
Test	Passing Standard (Bank Scale)					
	Cut Score (Percent Correct)					
	Percent of First-timers Passing					
	Percent of Repeaters Passing					
	Total Percent Passing					
	Reliability					
	Decision Consistency					